

## Internal Audit Progress Report

### REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	14/12/2023
PORTFOLIO	Resources and Performance Management
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#### PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st July to 30<sup>th</sup> September 2023.

#### RECOMMENDATION

2. The Committee considers the progress report and comments on its contents.

#### REASONS FOR RECOMMENDATION

3. Members can monitor the performance of the Internal Audit Section.

#### SUMMARY OF KEY POINTS

##### Audit Reports

4. From 1st July to 30th September 2023 there have been 4 audit reports produced. Details of these audits are given in **Appendix 1**.
5. One additional report was provided to Burnley Leisure and Culture under the service level agreement.

##### Performance Statistics

6. The comparison between actual and planned audits can be seen in **Appendix 2**. Several audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
7. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 9 against an annual

target of 22 and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

### **Other Activity**

8. Work was completed on the Annual Governance Statement 2022 23 which was reported to the Audit and Standards Committee.
9. Part-time Auditors continue to work additional hours. These were already included in the planned resources for the year.
10. The service continues to process matches from the National Fraud Initiative (NFI) which were provided in February and respond to queries from other authorities in respect of matches.
11. Work continues on the implementation of the Action Plan from the Internal Audit External Review.
12. We have assisted in addressing a weakness which the National Cyber Security Centre reported to the Council.
13. The service has been looking at the benchmarking of performance in the collection of Non-Domestic Rates and Council Tax.
14. The transferred services (Annual Governance Statement and Write-offs) have been supported by supplying training to those undertaking the services.

### **FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

15. None

### **POLICY IMPLICATIONS**

16. None

### **DETAILS OF CONSULTATION**

17. None

### **BACKGROUND PAPERS**

18. None

### **FURTHER INFORMATION**

**PLEASE CONTACT:**

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7175**

**ALSO:**